

In order to ensure the safety of our students at Monte Vista Elementary, as well as the smooth flow of traffic in our parking lots, we would like to remind you of the following procedures.

**Please be aware of the change we have made to accommodate drop-off and/or pick-up in the staff/visitor parking lot.**

1. Please limit your speeds. It is important to remember that children sometimes act unpredictably, and lower speed allows for appropriate reaction time.
2. Please refrain from using your phone during drop-off and pick-up. Text messaging while driving is banned in the state of Utah.
3. **Please pull all the way forward when dropping off and picking up your child(ren) so as not to back up incoming traffic.** We ask that students walk the short distance required in order for you to pull completely forward. This will also contribute to the smooth flow of traffic, so that vehicles are not entering the drop-off/pick-up zone from the thru lane.
4. Please do not leave your car unattended in the drop-off/pick-up zone. If you need to come into the school for any reason, please park in the parking lot and use the crosswalk.
5. Students should exit and enter vehicles on the right (curb) side of the vehicle. It is not safe for them to exit/enter on the left, as they will be in the thru lane. Never let your child(ren) exit/enter the vehicle in the thru lane. This is very dangerous and impedes traffic.
6. Please refrain from dropping off and/or picking up students in front of the school. This is for bus loading/unloading ONLY. In the morning, students are asked to enter the school through their grade level doors.
7. **The staff/visitor parking lot on the south end of the school may be used for drop-off and/or pick-up. Should you choose to use this lot, please be aware that you must park your vehicle and come to the sidewalk to pick up your child(ren). Students will not be permitted to cross if there is no adult waiting for them at the sidewalk. Please understand this cautionary measure is for the safety of your children. There is no supervision in the staff/visitor parking lot and we do not want to place students in hazardous situations.**

Thank you in advance for your cooperation with these simple guidelines and procedures. We appreciate your assistance in helping to keep our students safe!